

COMPREHENSIVE DRUG COURT IMPLEMENTATION QUARTERLY REPORT AND INVOICE INSTRUCTIONS

Form B - Maintenance of Effort (MOE) and Required Match Expenditures

List all your Local Match and Maintenance of Effort (MOE) on this form.

- **Current Report/Amended Report** - If you need to amend or revise a previously submitted report, submit the changes on new form(s) and check the box on the top right hand corner where it says "Check here if this is a revised or an amended report /_/_."
- **Project Budget Period** - The project budget period is identified on the top right hand corner of the Notice of Grand Award under the Grant Award Number and the Award Period.
- **Billing Period** - The billing period is the three-month period containing the expenditures being billed on Form A. For example, the first billing period was December 29, 2000 through March 31, 2001.
- **Match Expenditures** (column B) - reflects the local support match devoted to the drug court during this billing period. Please note that, within the project budget period, each county is required to provide their full match commitment noted on the top right hand corner of the Notice of Grand Award. State General Funds may not be used to match the CDCI State General Funds (see Request for Application page 3, Section H).
- **Treatment Expenditures Affecting State MOE** (column C) - Reflects treatment expenditures that support authorized activities that support the State's Substance Abuse Prevention and Treatment Block Grant Maintenance of Effort (MOE). Authorized activities include planning, carrying out, and evaluating activities to prevent and treat substance abuse and for related activities (see Request for Application, page 16 and Attachment E.)
- **Signature Block** - The Alcohol and Drug Program Administrator is the only one authorized to sign this report. The AOD may submit a letter in writing authorizing a designee to sign this report. Blue ink is requested to distinguish the original signature from the copies.